Two Rivers Patient Participation Group Project Table

Project	Tasks required	Date people needed	Outcome	Lessons learned and actions required
Flu Campaign 2017	 Support Pts and clinicians Hand out feedback forms Hand out Pt detail contact forms 	4/11/17 MN & YC 09/11/17 JS,MN,GH 18/11/17 S&MD, MG		
"Get the right help" leaflet	 DL print and distribute at next meeting Circulate to Parish mags Churches, Shops, GNC – Whitchurch Neighbourcare Schools 	DL MG R&H K SD?		
Posters for notice boards	MD to draft posters	MD		
Waiting Rooms	Declutter, organise, refresh – to be completed in the SPRING – dates required			
Community Support	 Continue to work alongside Age Concern Hampshire Promote ACH support at Flu clinics Recruit Village Agents Consider employing part time co-ordinator 	YC YC DL to meet with GH		
Medicines Management	DL to meet with YC to discuss potential project			